



JOB DESCRIPTION

ASSISTANT RECTOR TO YOUNG ADULTS

JOB SUMMARY

St. Stephen's Church in Sewickley, PA is seeking to hire a full time Assistant Rector. The Assistant Rector of St. Stephen's Church works under the oversight of the Rector as a key partner in pursuing and carrying out God's mission for the parish. The Assistant Rector joins with other senior Pastoral Staff and the Vestry in setting and pursuing these goals.

DUTIES & RESPONSIBILITIES

The Assistant Rector will have a special focus in ministries to our young adults, the 18-35 year-old community (currently numbering about 140 of our members). Our young adult ministry, currently called "Anchor" is entering its fourth year. It consists of planning, organizing, and hosting regular discussion-oriented gatherings (both on and off St. Stephen's campus), social events, weekly small group Bible studies (one for men, one for women, and one for young married couples), and service projects. Leading the young adult ministry of St. Stephen's will include continuing the development of discipleship programs, small group initiatives and mission opportunities for this group, and evangelism to young adults beyond our church. The small group responsibilities will include training small group leaders, evaluating curriculum, providing support to groups and encouraging membership in a small group as a main source of discipleship to our young adults and to our congregation.

The Assistant Rector will also seek to develop relationships with the yearly class of the Pittsburgh Fellows (recent college graduates in the Pittsburgh Fellows leadership development program- we have 12 current Fellows and about 40 former Fellows in our area) and facilitate their engagement in the life of the congregation—both with the Fellows who may volunteer to serve Anchor as well as those Fellows who simply participate in Anchor's activities. In past years, the Assistant Rector has supervised two Fellows who serve four hours weekly with Anchor, as well as the "Anchor Core Team" of roughly 6-9 volunteers who assist with running the ministry.

The Assistant Rector shares responsibility for providing spiritual leadership to the entire congregation through preaching, teaching, counseling and other pastoral ministries. He will have scheduled responsibilities for general worship leadership (across the broad liturgical styles of St. Stephen's) and a share of weddings, hospital visits, funerals and baptisms. The clergy work to support a lay-led team of pastoral care staff, pastoral care volunteers and a select group of professionals to meet the pastoral care needs of the congregation and others.

The Assistant Rector may have other responsibilities at the discretion of the Rector including, but not limited to, oversight of the departments of Communications, Facilities Management, and Mission and Outreach.

SKILLS & EXPERIENCE REQUIRED

This position normally requires a Master's of Divinity Degree and preferably Anglican ordination. Three years of ministry leadership experience with experience in youth and/or young adult ministry is desired. The individual must have an in-depth knowledge of the Bible, Christian theology and apologetics, Christian spiritual formation, Christian history, and contemporary culture. The Assistant Rector will need



to be well-versed in the culture and climate of the twenty- and thirty- something generation, and have the experience and ability to pastor this group of individuals in a culturally relevant way.

St. Stephen's is an Anglican parish in the Anglican Church of North America with a firm commitment to that province and the breadth of Anglican worship traditions. This individual must have the ability to embrace widely-divergent worship styles, from modern to ancient, all within the Anglican liturgical tradition. In our services we regularly use liturgical resources from Kenyan, American, English, and Canadian prayer books.

Experience in teaching, evangelism, discipleship and the Alpha program is desired.

BEHAVIORS & CHRISTIAN VALUES

The individual must be willing to affirm and adhere to the values and beliefs set forth in documents printed in our New Hire Staff Info. These documents include (but are not limited to) our Statement of Faith, St. Stephen's Team Ministry Values, Membership Covenant, The Jerusalem Declaration, The Employee Handbook and the Nicene and Apostles Creeds. All of these documents are available upon request or on our website.

Please send a letter of interest, résumé, and references to:

St. Stephen's Church
Attn: Hope Lucas
405 Frederick Ave
Sewickley, PA 15143
hr@ststephenschurch.net